



Commerce

Collection Development in Modern Age Library

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**Abstract:**

*This paper Explains, Importance of users Needs Policies in Collection Development in Modern age Library. The Changes have occurred in Acquisition, Retrieval and Storage of Information due to Technological have been discussed. Due to technological skills, role of librarian are being required by librarian and libraries have been portrayed.*

**Keywords:** Resource Sharing, Modern age Library, Digitization.

**Introduction :**

Collection is the backbone of a library. The strength and weakness of any library will depend on it Collection. The collection development is one of the pivotal functions of libraries. The collection grows in myriad of ways. It may grow in size, quality, value coverage, specialization and use. The magician of the overall growth of the collection and its organization use by different types of library users is the librarian.

The Collection development and management involves many functions like planning, policy making, collection analysis, book trade, user studies, resource sharing, and technology use networking consortia, cooperation of library authorities, staff training and evolution of the entire process form time to time. The concept of collection development has been progressively developing along with the tremendous changes in the library and information science profession for the last half century. There is other term like Book acquisition policy, Book selection policy and Collection building and library development policy sounding to the term collection development.

**Definition of Collection Development:**

Is the process of planning and acquiring a balanced collection of library material of many formats including Books, Periodicals, Online resources and other media. Collection are development by librarian and library staff by buying or otherwise acquiring materials over a period of time, based on assessment of the information needs of the library users. In addition to ongoing materials acquisition. Collection development includes;

1. The collection of policies to guide material selection.
2. Replacement of worm of lost materials.
3. Removal (Weeding) of materials no longer needed in the collection.
4. Planning for new collection or collection areas.
5. Cooperative decision making with other libraries or within library consortia.

**Policies on collection development :**

A Collection development policy should be living document, adaptable to change and growth it provide guideline that can be modified as library's collection needs change form time to time. Collection development policy statement are necessarily planning document, Although the value of collection policies is not universally accepted, the prevailing view among library professionals is that a collection development policy statement is necessary tool leading to consistent, informed decisions.

A written collection development statement is intended “ to clarify objectives and to facilitate coordination and cooperation, both within a library or library system and among co-operating libraries if it is well done, it should serve as day to day working tool that provides

the necessary guidelines for carrying out the majority of tasks within the area of collection building” as Gardner conveys a collection development policy serves a broad range of functions and in fact he continues by presenting a number of reasons why a policy statement should be devised. These are following;

- a. Forces staff to think through library goals and commit themselves to these goals, helps them to identify long and short – range needs of users and establish priorities for allocating funds.
- b. Helps assure that the library will commit both present and future
- c. Help set standards for the selection and weeding of materials.
- d. Inform users, administrators and other libraries of collection scope and facilitates coordination of collection development among institutions.
- e. Help minimize personal bias by selectors and to highlight imbalance in selected criteria.
- f. Serves as an in service training tool for new staff.
- g. Help assure continuity in collection of any size and provides a pattern and framework to ease transition from one librarian to next.
- h. Provides a means of staff self evaluation of evaluation by outsiders.
- i. Help demonstrate that the library is running a business like operation
- j. Provides information to assist in budgets collection
- k. Contribute to operational efficiency in term of routine decisions.
- l. Serves as tools of complaint handling with regard to inclusions or exclusions.

#### **Meeting users demands:**

In considering the needs of users in this context it is important to develop an understanding of who exactly your users or customers are and how they use or could use the services that you are offering, broadly speaking you need know.

1. Who your users are and what exactly they do in the organization.
2. What library type needs they have or are likely to have.
3. How they might use the library whether in person, by telephone or by proxy,
4. What information resources you have to meet these needs,
5. What alternative library sources are available to them

Knowledge of this will enable you to build up a picture of how to position the library for maximum effect and will determine exactly what the library should do to support the work that users carry out.

#### **Collection development in digital era.:**

With digitization of books, journals and other forms of materials, modifications of policies would take place. Overall the policy set for published material could be modified accordingly the entire philosophy of collection needs to be changed as simply duplicating the collection practices evolved print materials in the new information environment. Technology related factors have to be incorporated in the policy as this would affect the selection of materials budgeting is to be modified to include the hardware costs, as builders of collections librarians now have a larger and more complex set of resources from which to select. These resources range from analogue versions of books, journals, encyclopedias and sound to digital versions of these in a variety of format such as CDROM, DVD, Digital video tape, to online digital e-journals, E-books and online database. Digitization would also have an effect on the preservation and archiving as resources would be available in digital format. Resource sharing and document supply would have to be re thought keeping in mind the availability of digital resources.

#### **a. Selection of Electronic Document :**

The Academic libraries are acquiring printed documents as well as electronic documents based on the demand of the users. There are various electronic resources available in academic libraries like university libraries such as database, online journals, digitized collection of

their own library. Some institution has started their project eg. University of pune. The Institute of science, Bangalore. The Selection of electronic documents is a more crucial job of the library. One has to very careful about its use, accessibility preservation etc. Academic libraries need to see the availability of infrastructure facilities available in the library and the cost of maintaining the electronic document and infrastructure. Preservation of electronic document in terms of cost involved in preserving it for a long term and the changes in technology and updating of data are other issue relating to this. Certain other issues are legal issue of copyright, Duplication, Copying etc.

Technology Skills :

Collection development is now about technology almost as much as it is about content. If you do not have a strong handle on the technology, you will not be able to do your collection development well. You have to be able to test new product. Create web pages for products and projects, compare and analyze new and existing product, and use mailing lists to share information about product you may or may not yet own.

Using electronic mailing list

Use online catalogue of other libraries

1. Use publishers catalogues
2. Use publishers websites

#### **Role of Librarian:**

Librarian is the actual developer of the collection development. He can either make it or mar it. He is the person who plans take decision. He should have vision, motivation and ability. He should inspire his staff. He should be a man of wide reading, excellent public relations and professional leaders.

#### **Conclusion:**

The only way to really do collection development well is to keep education yourself on what is possible. It can be fantastic opportunity to interact with people who use the library and there is no better way to keep up with what is going on in the world keep in mind you are buying for the library users and you will not go wrong.

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